

## MP1301 – 7<sup>th</sup> Call for Short Term Scientific (STSM) Applications

We are pleased to inform you that remaining budget is available for funding for a seventh and last call, till the end of this Grant Period: October 1<sup>st</sup>, 2017. All STSM activities must occur in their entirety before this date.

The purpose of the STSM's is to support working visits to laboratories and institutions, strengthening the networking activities and collaboration between NEWGEN partners. STSM's should last for a minimum of 5 working days and a maximum of 3 months (up to 6 months for Early Career Investigators).

All partners are invited to apply, but Early Career Investigators (ECI) applications are encouraged. An applicant can be considered as being an "ECI" when the time that has elapsed between the award date of the applicants PhD and the date of the applicants first involvement in the COST Action MP1301 does not exceed 8 years. PhD students are also eligible to partake in STSMs.

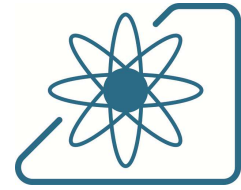
The financial support on offer is a contribution to the overall expenses incurred during the STSM and may not necessarily cover all of the associated outgoings.

**Due to limited budget for this last Grant Period, only 6 STSM's will be selected for a maximum Grant of 500€/STSM.**

Financial support is limited to cover travel, accommodation and meal expenses and is paid in the form of a Grant.

### **Deadline for submission of Applications:**

- Before **May 19<sup>th</sup>, 2017**
- STSM won't start before June 1<sup>st</sup>, 2017
- Approval : **May 24<sup>th</sup>, 2017**
- Deadline for completion of the STSM: **October 1<sup>st</sup>, 2017**



## **STSM process**

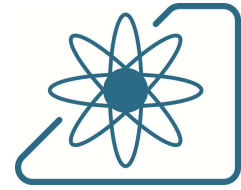
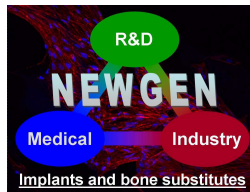
1. All applicants must carefully read the funding rules detailed in Section 7 of the *COST H2020 Vademecum*. This document is available at: <http://www.cost.eu/participate/guidelines>.
2. All applicants must register for an e-COST profile at <https://e-services.cost.eu/> - adding their bank account details to their profile.
3. All applicants must obtain a letter of invitation from the Host institution confirming that they can undertake the STSM on the given dates prior to submitting an application.
4. All applicants must complete, submit and download their STSM application online at: <https://e-services.cost.eu/stsm>.
5. **All applicants must send their submitted STSM application form and the relevant supporting documents to Dr. Stephane Hocquet ([s.hocquet@bcrc.be](mailto:s.hocquet@bcrc.be)) for evaluation before the application submission deadline expires.**

### **The list of supporting documents to be submitted for the evaluation are:**

- Letter of invitation to the applicant from a senior Researcher affiliated to the Host institution
  - The submitted STSM application form (downloadable when the online application is submitted – see point 4 above)
  - A motivation letter including an overview of the proposed activities that will be performed which must contain a plan of work for the visit highlighting the proposed contribution to the scientific objectives of the respective COST Action;
  - A letter of support from the Home Institution;
  - A Full C.V. (including a list of academic publications – if applicable).
6. The application will then be assessed by **Dr. Stephane Hocquet ([s.hocquet@bcrc.be](mailto:s.hocquet@bcrc.be)) and the CORE GROUP**, against the perceived contribution that the proposed visit will make against the scientific objectives outlined in the Action's Memorandum of Understanding (MoU).

### **Criteria:**

- Scientific quality with relevance to the Action objectives
- Benefit to applicants and to host institutions, based on expected scientific achievements (publications, planned collaboration on research projects, etc.)
- Balance between WG's, countries, M/F



7. The applicant will be formally notified of the outcome of their STSM application by **Dr. Stephane Hocquet** ([s.hocquet@bcrc.be](mailto:s.hocquet@bcrc.be)) on the **24<sup>th</sup> of May, 2017**
8. Within 30 days from the end date of the STSM, the successful applicant must submit a scientific report to the Host institution and to **Dr. Stephane Hocquet** ([s.hocquet@bcrc.be](mailto:s.hocquet@bcrc.be)). The applicant is also responsible for acquiring an official acceptance letter / Email confirmation of acceptance from a senior Researcher affiliated to the Host institution formally accepting the scientific report. This formal acceptance of the scientific report has to be sent to the Grant Holder and the **Dr. Stephane Hocquet** ([s.hocquet@bcrc.be](mailto:s.hocquet@bcrc.be)) for archiving purposes.
9. Failure to submit the scientific report within 30 days from the end date of the STSM will effectively cancel the Grant.

**(Please note that COST can request additional information to substantiate the information contained within the documents submitted by STSM applicants).**

Additional information can be found in the COST H2020 Vademecum.

Dr. Francis Cambier (Chair MP1301) and Dr. Stéphane Hocquet (STSM Coordinator)